

Revised 2/02

HUDSON PARKS & RECREATION COMPLEX PARK MANAGEMENT

The Hudson Park Complex committee established the following rules and guidelines for management of the Park Complex.

The committee has defined a use fee per playing season to help with the maintenance of fields. Hudson ISD will be responsible for field scheduling and maintenance. The fee is set at \$10 per person per season regardless of whether living in or out of the district or 1 ½ hours if used on a per time basis. The fee along with a team roster will be turned in before yearly set cut-off dates, at which time teams will be placed on the field reservation schedule. Organizations that do not meet the cut-off dates will be required to pay a \$25 per 1 ½ hours (one and one-half) field rental and may be limited on field use, as reservations will already be made. The guidelines and fees outlined here will include all school facilities used for youth programs that are in place now or established in the future, including gyms.

The established organizations include Hudson Youth Football, Hudson Youth Baseball, Hudson Youth Softball, Hudson Youth Basketball and Independent Teams. Upon submitting appropriate paper work the teams will be considered Members of the Hudson Park Association and be referred to in such a manner in the services to be performed regarding field use. Proof of insurance will be required for all organized team play.

Facilities must be reserved and fees paid to the park manager at Hudson ISD at which time the fields will be scheduled on the reservation book. The Hudson Diamond Sports Association has priority to the fields during the spring/summer season. When an independent team or another association request to use the fields during the spring/summer season it will be up to the Hudson Diamond Sports Association to approve or disapprove any independent team's request to use the fields, depending on availability. Game times for independent teams may be limited on Saturday, if the Hudson Diamond Sports need the fields for making up rainout games. Security will monitor the fields.

~~The field at the corner of Hwy. 94 and Wise Road was designated as the "Adult Field" with all other fields being used by youth only, as fields were built to youth size. The use of the "Adult Field" will take second place to Hudson Youth Organizations on field. Example: Flag Football using end of field for their playing area.~~

Fields will fall under the same board policy as the school in regards to no use after 5:30 p.m. on Wednesday nights and before 12 noon or after 5:30 p.m. on Sunday.

Accountability is a main concern. The committee strongly agreed that litter and trash control needed to be enforced with a "zero" tolerance attitude. A fine of \$75 per field/gym left dirty at the end of the night will be billed to the Association using the facility and it will be their responsibility to deal with the coaches to correct the problem. The last two teams of the evening will make sure that all litter is picked up and the trash barrels are emptied. During peak seasons a dumpster will be centrally located at the complex. Abuse of fields will be handled on an as needed basis. Abuse of facilities could result in loss of privileges.

Any permanent construction on the park grounds will become property of the park. If an organization receives permission to construct a facility it will be maintained under the park guidelines.

A covered bulletin board will be constructed in several general locations that will house the rules and procedures for park use. The park hours will be from daylight until 10 p.m. with no play after 9 p.m. during the school calendar year. Lights will be turned off at 10 p.m. with special consideration for tournaments and inclement weather. The general rules for park use are:

1. Fields are used by Reservation Only, Please call 875-3351 or 875-9203 regarding use.
2. No Firearms.
3. No Alcohol.
4. No Smoking
5. Due to safety concerns, no glass containers are permitted in the park.
6. Pets must be kept on a six foot leash and you must clean-up after them.
7. No Skate Boards, Roller Blades, Roller Skates, or Bicycles allowed in the park.
8. Motor vehicles are not permitted on the pathways and must stay on designated routes.
9. Golfing is not permitted in the park.
10. No littering.
11. No strollers on the track (competition track), foot traffic only.

Association responsibilities are outlined on an individual basis in the attached guidelines regarding field use. Issues not addressed will be addressed as they arise.

**HUDSON PARK ASSOCIATION COMPLEX
GUIDELINES
REGARDING FIELD USE**

The following items will be accomplished by the Hudson Independent School District - (H), Hudson Youth Baseball Association, Hudson Softball Association, Hudson Flag Football Association, Hudson Youth Basketball Association, and Independent Teams - (A) as noted. All unforeseen items will be by mutual agreement and cost sharing. Capital improvements will be by budget request to the Hudson ISD Maintenance Department or by the Associations with permission of Hudson Independent School District.

All teams will be required to submit the proper paper work, which will consist of team rosters, proof of insurance and a Hudson Park Association Membership form, before the beginning of the season that is being played. Upon submitting the proper paper work teams will become members of the Hudson Park Association and be rotated for practice and play time. In order to classify as a Hudson Park Association Member the team must be Hudson based and composed of mostly Hudson students. Each team will be required to send one coach or helper to the field maintenance clinic.

1. Fees - Members of Hudson Park Association

1. Hudson Associations will pay a fee of \$10 per child. Fees will be collected at registration for the season (Spring, Fall, Independent teams seasons will be viewed as Spring being January 1 – July 31 and Fall being August 1 – December 31) and paid to the school before the cut-off date which will be posted for each season registration - (A)
2. Hudson Association sponsored tournaments will pay a fee of \$50.00 per day. With concession stand privileges.

2. Fees - Non-Association Use

1. Use of fields will be at a fee of \$25 per 1 1/2 (one-and-one-half) hours of use.
2. Tournament fees will be \$100.00 per field/gym per day. Concession stand will be run by Hudson Association or not at all.

3. Mowing, Edging and Trimming (mechanically or chemically)

1. Complex will be contracted out - (H)

4. Irrigation

1. Water fields - (H)

5. Weed Control

1. Complex - (H)

6. Insect Control

1. Fire ants - (H)

7. Fertilizer

1. Complex -- (H)

8. Infields

1. Haul dirt and fill holes as needed around bases - (A)
2. Drag and water - (A)
3. Keep mounds built to proper height - (A)
4. Clean out under bases - (A)
5. Keep ridge from building at outfield - (A)
6. Top dress with sand or topsoil - (A)

9. Foul Lines

1. Lining of fields - (A)
2. Field dust provided by user - (A)

10. Reseeding

1. Seeding of perennial rye or other grass will be as desired and maintained by the associations - (H) or (A)

11. Baseball Equipment

1. Bases - (A)
2. Plates - (A)
3. Pitching Rubbers - (A)

12. Scorebooth

1. General upkeep - (A)
2. Major Maintenance - (H) or (A)

13. Scoreboards

1. Repair - (H)
2. Replace bulbs - (H)
3. Repaint - (H)
4. Replacement Controllers - (H)
5. Replacement modules - (H)

14. Dirt Piles

1. Dirt pile location - (H)
2. Dirt supply - (A)

15. Maintenance Equipment

1. Equipment supplied by user - (H) or (A)

16. Fences

1. Repair as needed - (H) or (A)
2. Instruct coaches not to hit into fence - (A)

17. Lights

1. Lights repaired - (H) or (A)

18. Restrooms

1. Restrooms will be cleaned and maintained by Concession Stand workers - (A)
2. Paper products and cleaning supplies furnished - (H)
3. Repair as needed - (H)
4. Paint - (H)

19. Storage Rooms

1. Storage room maintenance - (H) or (A)
2. Storage room clean and orderly - (A)

20. Concessions

1. Necessary health permits shall be maintained - (A)
2. No grease, dishwater, etc. will be thrown on the grass - (A)
3. Garbage from clean up will be put in the dumpster by those cleaning - (A)
4. All leftover food items shall be removed from the concession stand after the season is over - (A)
5. Ice machines, freezers, etc. shall be turned off, drained and cleaned - (A)
6. Cleaning will also take place at the end of the season - (A)

21. Sweep or Wash Dugouts - (A)**22. Sweep Sidewalks**

1. Complex area - (H)
2. Around parking lot - (H)

23. Traffic in the Complex

1. All parking to be in the parking lot - (H & A)
2. Maintenance vehicles to remain on concrete driveway as much as possible - (H & A)

24. Repairs

1. All repairs will include good workmanship and completed in a manner to provide safety to all of the facility - (H & A)
2. All electrical, plumbing, phone and construction repairs are to be cleared through the Maintenance Department at Hudson School (A)

25. Capital Improvements

1. All capital improvements are to be cleared through the school no matter who is paying for improvement - (A)
2. Budget process with the School begins in February of the current year for the following year beginning September 1st. All plans and budget requests shall be scheduled at that time - (H & A)

26. Football or Other Uses During Off-Season

1. Hudson ISD will be informed of scheduled events and will maintain areas used during off-season - (H)

27. Litter

1. Hudson ISD will contract out grounds maintenance - (H)
2. Associations will clean grounds of litter nightly - (A)

28. Drinking Fountains

1. Maintain and repair - (H)

29. Trash Receptacles

1. Emptying of receptacles will be done nightly by Associations - (A)
2. Repair and Maintenance - (H)
3. Replacement of existing receptacles - (H)
4. Supply of extra barrels as needed - (H)

30. Keys

1. Keys to main concession stand will be checked out on a seasonal basis - (H)
2. Hudson ISD needs access to areas for maintenance, one key will be on file with Hudson ISD to Association concession stand - (A)

31. Vandalism

1. Repair by group responsible - (H & A)

32. Insurance

1. Auto Insurance - on all vehicles to be used for the maintenance of the fields - (H & A)

HUDSON PARK ASSOCIATION MEMBERSHIP

Today's Date: _____

Association you are representing: _____

Season registering for: _____

Association President: _____

Contact Person: _____

Address: _____

Phone Number: _____

I have been given the guidelines for park use. I understand that if these guidelines are not followed it could result in one or all of our teams losing their park privileges.

Signature

FOR HISD OFFICE USE ONLY	
<input type="checkbox"/> Request Approved	Fee Paid: _____ Date Paid: _____
<input type="checkbox"/> Request Denied	Received by: _____

YOUTH BASEBALL PARK INFO

Please list the players that you are paying the \$10 field usage fee for.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Which field are you requesting to use? _____

Please list days or dates of practice. *Example:* Tues. & Thurs. 5:00-7:00pm on 8/11 – 10/15/02.

List game dates and times or attach a schedule.